

## **GENERAL CAMP RULES**

**PURPOSE:** TO KEEP CAMP A SAFE PLACE FOR EVERYONE AND TO COMPLY WITH HEALTH DEPARTMENT AND STATE OF TEXAS LICENSED YOUTH CAMP REGULATIONS

1. No staff is allowed in the lodge kitchen except the Camp Kitchen Coordinator and staff with a current food handlers certification, copy provided and posted in kitchen. Any staff must have prior authorization by the Camp Director and Program Coordinator to help in the kitchen to insure that no campers are left unsupervised during activities.
2. Campers are not allowed to open the door or use the scoop in the Lodge ice machine. Staff only can open or use scoop. If 5-gallon coolers of ice water are provided in the lodge for campers, no ice machine use will be allowed during the time they are available to conserve ice usage for meal times.
3. No girls in guy's cabin and no guys in girl's cabins. The only exception to this is if the Camp Director, Nurse or Program Coordinator need to enter a cabin. They will knock first and announce that they are about to enter before going in.
4. No staff or campers are allowed in a cabin they are not assigned to stay in.
5. All medicines of any kind – prescription or over the counter; including vitamins and supplements - **must** be given to the Camp Nurse for dispensing.
6. Cleaners, chemicals, medicines, bug sprays, or sunscreen are **NOT** allowed in the cabins, restrooms or any area where the campers have access to them. These type items need to be secure in a locked cabinet or area in kitchen as designated where only Counselors, Camp Nurse, Camp Director, or Program Coordinator can access them and supervise the campers use of. The camp provides locked areas to keep cleaners, chemicals and sprays that is accessible only by the Site Manager or Program Coordinator.
7. No campers are allowed in the refrigerator in the Tabernacle – staff only. We may keep snacks or treats in it and these are to be accessed and distributed **ONLY** by staff as instructed by Camp Director.
8. No campers are allowed in the Conference Center Kitchen – camp staff only.
9. A Camp Nurse will be available at all times during camp to take care of any emergencies that may arise with campers or staff. You will be advised in pre-camp training meetings of the proper procedure for escorting someone to or notifying the nurse of emergencies.
10. Congregate with campers as much as possible during meals & activities. We want each camper to feel accepted, encouraged and comfortable while at camp. Notify Director or Program Coordinator of any conflicts between campers and/or staff that need to be handled as soon as possible.
11. Shoes must be worn **at all times** while outside of cabins.
12. Do not set on **ANY** table in **ANY** building.
13. **NO** food or drinks are allowed in the cabins except water bottles with lids containing **water only**.
14. Campers are not allowed to have cell phones at any time during camp activities. These need to be secured by the Director during the day and they will have supervised use only of their phones to make contact with family members only during camp.
15. The Conference Center Kitchen is available for staff to rest, have a snack and regroup if you need it. Get this authorized by your Camp Director and/or Program Coordinator if you need to get away for a bit to rest/regroup. We will do our best to accommodate your needs on this **as long as** we have adequate staff to cover all activities.
16. If you bring your own snacks, drinks, or food of any kind to camp with you it will need to be kept in the Conference Center kitchen. Please package or mark all of your items with your name so others know to keep out of it. No personal food items can be kept in the lodge kitchen or refrigerators due to Health Department regulations.
17. If you have any questions or problems with any of these rules, please discuss with the Program Coordinator. Any violations of these rules will be dealt with as they occur by the Program Coordinator.