

## **JOB DESCRIPTION COUNSELOR**

**PURPOSE:** To be part of a team of leaders who work directly with the campers fostering a Christian environment through a loving and positive attitude, in all planned activities, keeping up with the needs of the campers, and in promoting the theme, goals, and objectives for the camping session.

**RESPONSIBLE TO:** Program Coordinator and Camp Director

### **QUALIFICATIONS:**

1. Be a committed Christian with a dedication to Christ and His church
2. Be at least 18 years of age and a High School graduate
3. Willing to fulfill all of the responsibilities listed below
4. Have experience serving at a church camp, or a church ministry or working with children
5. Be willing to follow the Camp Director's leading and do whatever they require to carry out the camp
6. Be fully committed to the staff and campers at the camp and be willing to put forth my very best effort in this position to make it the best possible experience for all involved

### **RESPONSIBILITIES:**

1. Must complete all required forms, clear background check and complete child protection training prior to camp starting. Must participate in all pre-camp training sessions. Study and become familiar with camp curriculum, provided by Director, before camp starts and be ready to discuss with campers.
2. Have a positive attitude at all times during camp and practice Christian principles during all activities.
3. Be at camp on 1<sup>st</sup> day of camp at the time designated by the Director until the last day of camp when all clean up is completed. Get Director's approval ahead of time to leave camp or to be absent from carrying out these responsibilities during any camp activity.
4. Participate in **ALL** camp activities, assisting the director and resource persons as needed.
5. Turn all medications in to the camp nurse to be administered by them.
6. During camp, stay in and share responsibilities of leading the campers along with the other counselors & CIT's in my assigned cabin. Be responsible for physical, emotional and spiritual well-being of the campers.
7. Never leave any camper(s) unattended in any building or cabin alone. There should be at least 2 staff or adults in a cabin with campers **AT ALL TIMES** at night or any time while they are required to be in cabins.
8. Encourage camper and CIT individuality, avoiding partiality, supporting tolerance for differing opinions, helping each youth to discover themselves through successes or failures and to deal with each appropriately.
9. Help campers to follow the health and safety regulations of the camp and the camp's policies.
10. Be an example for the campers by following the schedule and all the rules. Make sure that all campers are following the schedule and rules as it pertains to activities – including lights out time, rise-up time, promptness at meals, wearing of shoes at all times, no one in kitchen, etc. Supervise camper chores to completion - daily cabin clean-ups, dining hall duties, final cabin clean-up, etc. Be creative and help make the tasks fun for the campers.
11. Encourage campers to participate in all group and individual activities scheduled. Encourage healthy relationships and competition between campers and groups.
12. Work through any problems within family groups or cabins, taking any issues that cannot be resolved to the director.
13. Be alert to any illness or injury to a camper and escort camper to the nurse if needed.
14. Counselors keeping a cell phone on them for emergency purposes during camp activities is acceptable. But spending excessive time on social media or personal texting/calling in front of the campers is not acceptable. Please be responsible in your phone use so that it is not a distraction to the campers or other staff.