

JOB DESCRIPTION Kitchen Cook/Assistant

PURPOSE: To assist the Kitchen Coordinator in preparing and serving meals and to maintain kitchen cleanliness as necessary.

RESPONSIBLE TO: Program Coordinator and Kitchen Coordinator

QUALIFICATIONS:

1. Be a committed Christian with a dedication to Christ and His church
2. Be at least 18 years of age
3. Have experience in food service.
4. Must have a current Food Handlers Certification that is good in the state of Texas.
5. Must complete a Background Check and fill out all necessary employment forms.
6. Willing to fulfill all of the responsibilities listed below
7. Have experience serving at a church camp, or a church ministry or working with children
8. Be willing to follow the Kitchen Coordinator's leading and do whatever they require to carry out the camp
9. Be fully committed to the staff and campers at the camp and be willing to put forth my very best effort in this position to make it the best possible experience for all involved

RESPONSIBILITIES:

1. Provide Program Coordinator with a copy of current Food Handlers Certificate.
2. Arrive in a timely manner for the designated times as set forth by the Program Coordinator.
3. Wear required clothing as designated by the health department standards – closed toe shoes and hair covered, secured in a net or put up, or covered by a cap. Clothing must be Church Camp appropriate.
4. Assist the Kitchen Coordinator as necessary in meal prep, serving of meals, cleanup of meals, snack preparation, washing dishes, and sanitizing/wiping down kitchen equipment, emptying trash to outside containers and mopping kitchen floor.
5. Respond quickly to emergency situations.
6. Notify Kitchen Coordinator of any potential situations that affect kitchen and meal times.
7. Ensure that the kitchen is health department compliant at all times.