

JOB DESCRIPTION RECREATIONAL DIRECTOR

PURPOSE: Plan out, prepare for and lead all recreational activities during scheduled rec times during camp.

RESPONSIBLE TO: Program Coordinator and Camp Director

QUALIFICATIONS:

1. Be a committed Christian with a dedication to Christ and His church
2. Be at least 16 years of age
3. Willing to fulfill all of the responsibilities listed below
4. Have experience serving at a church camp, or a church ministry or working with children
5. Be willing to follow the Camp Director's leading and do whatever they require to carry out the camp
6. Be fully committed to the staff and campers at the camp and be willing to put forth my very best effort in this position to make it the best possible experience for all involved.
7. The person holding this position can come & go as needed to specifically carry out only recreation times or can be a position held by someone who is also a counselor or CIT at the camp.

RESPONSIBILITIES:

1. Must complete all required forms, clear background check and complete child protection training prior to camp starting. Must participate in all pre-camp training sessions.
2. Must maintain a positive attitude at all times during camp and practice Christian principles during all activities.
3. Work with the Camp Director prior to the start of camp to be sure that all scheduled rec times have an activity planned and that all equipment/supplies are available to carry them all out.
4. Submit request for any additional recreational needs to the Program Coordinator. New purchases need to be approved ahead of time. Any approved purchases made must have receipts turned in for reimbursement prior to the end of camp.
5. Set up for and lead recreational activities during each of the scheduled times. Explain and enforce rules of each activity, serving as a referee as needed. Counselors and CIT's are to participate in rec times as an encouragement for the campers SO ask for their help as necessary during rec activities. Clean up area after each rec time and be sure all equipment/supplies are put away.
6. If there are recreation times that you are not able to lead for any reason, work with the Camp Director ahead of time to be sure that a leader is designated to cover in your absence.
7. Encourage a Christian attitude and good sportsmanship during all activities, and ensure that every camper has an opportunity to participate in all recreational activities.
8. Let the Site Manager and Program Coordinator know of any complaints or concerns by campers and staff that pertains to equipment, camp grounds, or sports facilities.
9. Notify the Camp Director of behavioural issues with any campers during rec times.
10. Complete an evaluation over each camping session.
11. Immediately notify the Health Officer (Nurse) of any medical emergencies that arise during rec times.
12. Help the Program Coordinator clean and store the recreational equipment at the end of the camping season in designated storage areas.